



SAFETY AND SECURITY SECTOR EDUCATION AND TRAINING AUTHORITY

SASSETA WORKSHOP FOR BENEFICIARIES OF PIVOTAL DISCRETIONARY GRANTS

DATE: 02 August 2022
TIME: 08h00 to 15h30
VENUE: Gallagher Convention Centre (Midrand)

PROGRAMME DIRECTOR: J. AMOD

TIME	ACTIVITY	PRESENTER
PROCEDURALS		
08h00 – 09h00	Arrival and Registration	All
09h00 – 09h15	Opening and Welcome	T. Mdontswa
09h15 - 09h30	Purpose of the Workshop	J. Amod
09h30 – 09h45	Introductions	L. Ngxola
09h45 – 11h00	Overview of Learning Programmes & Project Management	B. Witbooi
11h00 – 11h20	Tea / Refreshments Break	
11h20 – 12h30	Learner Registration Process and Templates	L Nxumalo and B. Letoaba
12h30 – 13h00	Invoicing and Payment Process	W. Moosa
13h00 – 13h45	Lunch Break	
13h45 – 14h45	Areas for Improvement	T. Maloka
14h45 – 15h15	Open Discussion	All
15h15 – 15h30	Closure	T. Tshelwane