

# Education and Training Quality Assurance

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Practitioner: ETQA

Your partner in skills development



# Presentation Format

- 1 Delegation of Authority
- 2 Occupational Qualification Framework
- 3 Accreditation



As per the delegation of the Quality Council for Trades and Occupations (QCTO) **SASSETA** (or any other SETA) in terms of the **NQF Act** (Act No.67 of 2008) & **Skills Development Act** , 1998 (Act no 97 of 1998 as amended) is as follows:

- QCTO delegated Quality Assurance functions to all SETA's to manage qualifications in the Occupational Framework and Accreditation
- SASSETA's continues to accredit training providers for legacy qualifications (which expires 31<sup>st</sup> June 2021 and others expire 2023)
- All legacy qualifications will be replaced by Occupational Qualification.

## The new Quality Assurance framework

**Development Quality Partner (DQP)** means a body delegated by the QCTO to manage the process of developing specific occupational qualifications, curricula and assessment specifications;

**Qualification Development Facilitator (QDF)** means a person registered by the QCTO to facilitate the development of occupational qualifications;

**Community of Expert Practitioners (CEPs)** means a group of people qualified in the relevant occupation with a minimum of at least 5 years experience in that particular occupation or are recognised by the practitioners of the occupation as experts.

- Coordinate and fund the Qualifications development process
- Appoint the Qualifications development facilitator and learner qualifications development facilitator where appropriate
- Manage the qualifications verification process
- Prepare the qualifications development process report
- Submit the developed Curriculum document, Assessment Specification's document, Qualification document, process report, progress report and attendance registers for all meetings



## FUNCTION OF THE AQP

- Manage external summative assessments
- Develop assessment instruments
- Report on external summative assessments

## Development of Occupational Qualification

1. Stakeholders submit requests for re-alignment /new qualification development to SASSETA
2. SASSETA submit requests to QCTO
3. SASSETA and QCTO sign an MOU
4. SASSETA appoints QDF
5. SASSETA coordinates the re-alignment of Qualification and
6. Submits for approval to QCTO

## Development of Occupational Qualification

1. Scoping and Profiling meeting
2. Development of Modules
  - a) Knowledge Module
  - b) Practical Skills Module
  - c) Workplace Experience Module
3. Curriculum Document
4. Qualification Document
5. External Assessment Specification



OCCUPATIONAL QUALIFICATION MODEL

Knowledge Module (KM)

Practical Skills Module (PSM)

Workplace Experience Module (WEM)



REGISTERED OCCUPATIONAL  
QUALIFICATION

<b>SAQA ID</b>	<b>Qualification Title</b>
<b>98991</b>	OC: Correctional Official
<b>98051</b>	OC: Offender Release and Placement Practitioner
<b>97639</b>	OC: Traffic Officer
<b>105027</b>	OC: Non-Commissioned Police Official
<b>110866</b>	OC: Security Officer

RECOMMENDED OCCUPATIONAL  
QUALIFICATION: SAQA



OC: Paralegal



OC: Military Police

OO: PENDING REGISTRATION  
BY QCTO & SAQA

**SAQA ID 58696**  
OO: Close Protector

**OCCUPATIONAL  
QUALIFICATIONS**

**SAQA ID: 50541**  
OO: Locksmithing

QUALIFICATIONS AWAITING:  
QCTO EVALUATION

1

**SAQA ID: 50122**

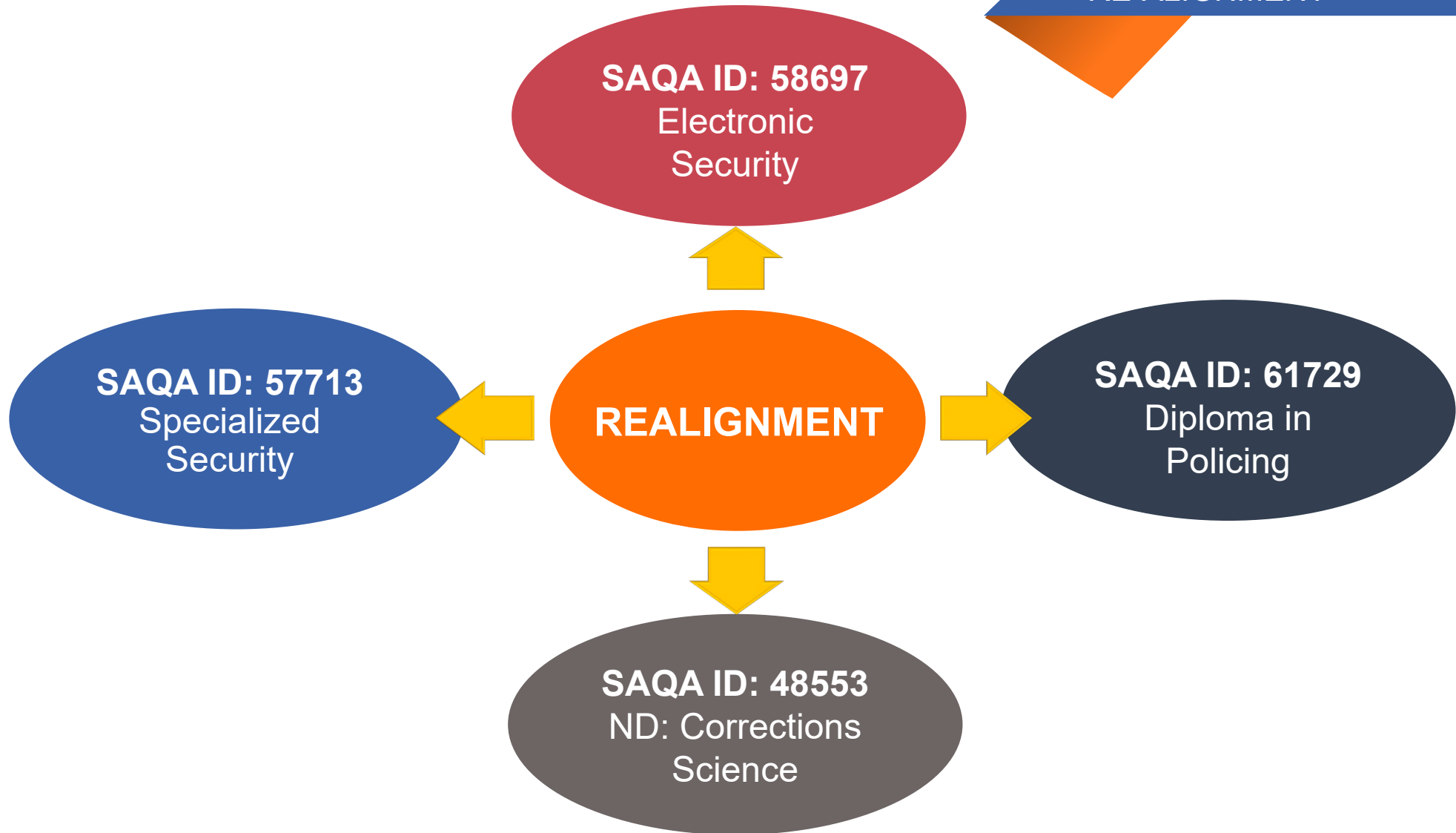
NC: Family Law  
Practitioner

2

**SAQA ID: 59989**

NC: Resolving of  
Crime

QUALIFICATIONS: PROCESS OF RE-ALIGNMENT



**PROPOSED QUALIFICATION  
FOR RE-ALIGNMENT**

Court Prep Officer &  
Asset Forfeiture

**SAQA ID: 78143**  
FETC: Military  
Operations

Crash Investigator

**PROPOSED**

**SAQA ID:49336**  
NC: Law Enforcement  
Sherifing

NC: Conveyancing

**SAQA ID: 21336**  
Certificate: Security  
Management

- Deliver on DHET, SAQA and QCTO mandates
- Accredite training providers
- Register Assessors and Moderators
- Certification of Learners
- Monitor and verify accredited training providers

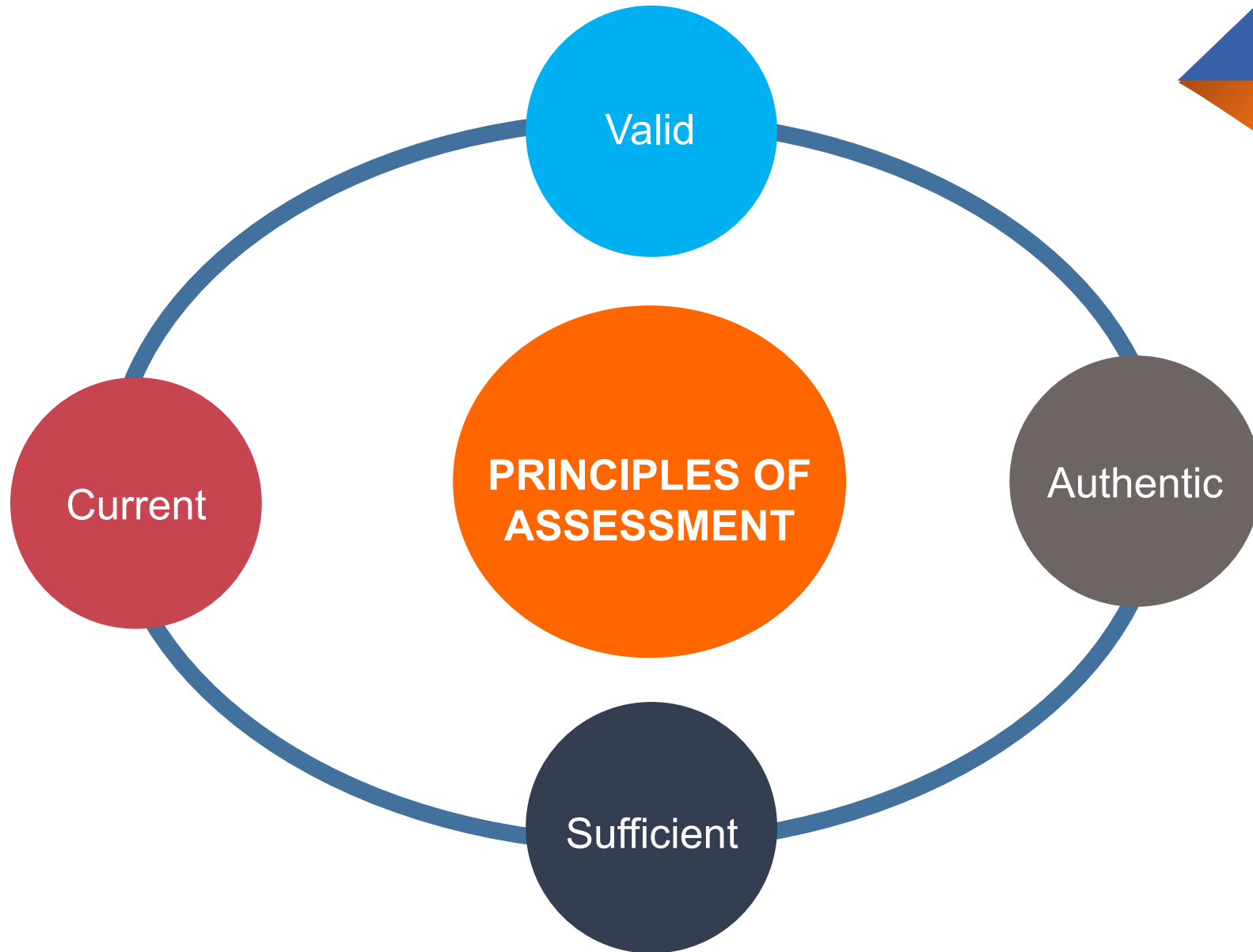


## Required policies

- Assessment policy and Moderation policy
- RPL policy
- Learner entry guidance and Support policy
- Re-assessment policy
- Appeal policy
- HR Policy (Recruitment, selection, developmental)
- Marketing policy and Communications policy
- Administration policy
- Financial administration policy
- Occupational Health and Safety policy
- OHS Rep must be certified

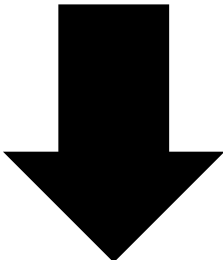
- It's compulsory to have qualified Facilitators/ Instructors
- Providers must have a signed MOU with Assessors and Moderators Registered with SASSETA


- A process of external verifiers to verify the authenticity of learner results in order to confirm or overturn findings
- Verification of the Learners Portfolio to check compliance and the implementation of Training
- Purpose: Verification is to evaluate compliance amongst accredited providers in order to endorsed / not to endorse learner results





## LEARNER CERTIFICATION

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1. Historically registered qualifications decreased though realignment into Occupational Qualifications
  2. Implementation (insertion) of a FISA to ensure a national standard
  3. Certificates issued by SETAs upon approval by the QCTO

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1. Occupational qualifications assured by QCTO
  2. SDPs /ACs accredited by QCTO
  3. FISA quality assured by QCTO
  4. Certificates for historically registered qualifications issued by the QCTO

ASSESSORS AND MODERATORS  
RE-REGISTRATION REQUIREMENTS

**Application  
Form**

**Certified  
ID Copy**

**NO automatic  
re-registration**

# Thank you !

## **CONTACT US**

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## **SASSETA'S OFFICE:**

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