



SAFETY AND SECURITY **SECTOR EDUCATION AND TRAINING AUTHORITY**

SASSETA's Ethics Policy

Conflict of interests

SASSETA employees are not permitted to:

- a. To conduct external work for clients, suppliers, vendors or competitors, stakeholders;
- b. To accept any assignment for personal gain, the nature of which is similar to the work being done for SASSETA;
- c. Hold a financial interest, such as a shareholding or a commission for placing business, in a business concern that is a supplier or client of SASSETA, or related clients or stakeholders;
- d. Have a financial or personal involvement with an employee or representative of a supplier, vendor, client or competitor of SASSETA, with whom such employee regularly comes into contact while performing SASSETA business;
- e. Accept exclusive or preferential discounts from an employee or representative of a supplier or client or stakeholder;
- f. Deal directly with or through a spouse or family member who is a supplier, vendor, client or competitor, or is employed by one;
- g. Solicit loans from clients or suppliers who are not generally in the business of granting loans to the public;
- h. Purchase shares from a supplier on a preferential basis; and
- i. Conduct business with government or government entities.

Bribes and kickbacks

No bribes or kickbacks of any type may be paid to or accepted by any employee. Paying or receiving a bribe constitutes criminal behaviour and will be prosecuted to the full extent of the law.