



## DISCRETIONARY GRANT

### 1<sup>st</sup> FUNDING WINDOW 2020/2021

#### **PUBLIC SECTOR LEARNING INTERVENTIONS**

**To be applied for by accredited training providers willing to train learners recruited by government departments and public entity learners**

The Safety and Security Sector Education and Training Authority (SASSETA) has received and reviewed applications from government departments and other public entities and is inviting duly accredited private and public training providers to submit applications to offer the programmes listed below. Training providers are reminded to submit a **separate application for EACH** programme applying for.

#### **COMPULSORY APPLICATION AND SUPPORTING REQUIREMENTS:**

The below required documents are included in EACH application.

1. It is compulsory that all applicants comply with the SASSETA Discretionary Grant Policy Version 8 when applying.
2. Valid BBBEE Certificate / Affidavit
3. Valid Tax Clearance Certificate/ Certificate of Good Standing issued by SARS with a one-time pin for preferred providers
4. The Applicant must ensure that a commissioner of oath certifies the copies of the tax clearance, COIDA (where applicable) and BBBEE certificates and further that the certified stamp is not older than **six (6) months** from the date they were certified.
5. Company registrations documents (CIPC) for provider or relevant other professional Body Registration documents.
6. Proof of registration on the central government database of suppliers (CSD)
7. Valid PSIRA registration (applicable only to the Private Security Sub Sector applicants) or Law Society registration (applicable only to the Legal Sub Sector applicants) or relevant other professional Body Registration documents
8. Valid COID Certificate or relevant insurance
9. Certified Proof of accreditation, program approval, assessors and moderator's registration for all programmes applied for. The letter of accreditation from the relevant quality assurance body must be attached. Reports from SETA IT systems will not be accepted.
10. Applicants must ensure that they record the details of each application they are making on the register of applications with the name of their company in the designated column. Applicants making use of courier services must ensure that the courier company does this on their behalf

**All applications must reach SASSETA on or before 15<sup>th</sup> April 2020 at 12:00 noon. Incomplete (material information not provided) and Late applications would be summarily disqualified without recourse.**

**Due to the COVID-19 Lockdown, the closing date has been extended to 1<sup>st</sup> June 2020 at 12:00 noon. Due consideration will be given to instances where documents may have expired during the period of the lockdown (26<sup>th</sup> March – 30<sup>th</sup> April 2020) and could not be renewed due to the lockdown.**

#### **NBI Important Notes**

- Applications must be placed in an envelope and marked as follows:
- DISCRETIONARY GRANT 2020/2021 First (1st) Funding Window.

- The envelope should specify the name of the LEARNING PROGRAM under which the application is being made.
- It is compulsory that all applicants' complete ONE application form per project applied for.

## PUBLIC SECTOR LEARNING PROGRAMS

(Training Provider Application Form to be completed)

### LEARNERSHIPS FOR EMPLOYED PERSONS – EMPLOYED LEARNERS (18.1)

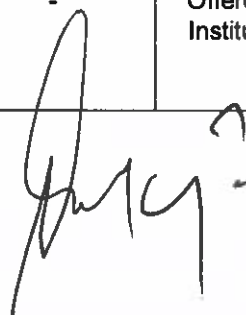
No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Further Education and Training Certificate: Occupationally Directed Education Training and Development Practices	NQF Level 04	50332	50
2	RPL; Bachelor: Occupationally Directed Education Training and Development Practices; <b>**NB: Offered by CHE Accredited institutions</b>	NQF Level 06	50330	20
3	National Certificate: Occupationally Directed Education Training and Development Practices	NQF Level 05	50334	30
4	Certificate: Office Administration	NQF Level 05	23618	171
5	National Certificate: Generic Management	NQF Level 05	59201	240
6	National Certificate: Public Administration	NQF Level 05	50060	50
7.	RPL National Certificate: Occupationally Directed Education Training and Development Practices	NQF Level 05	50334	30

### LEARNERSHIPS FOR UNEMPLOYED PERSONS – UNEMPLOYED LEARNERS (18.2)

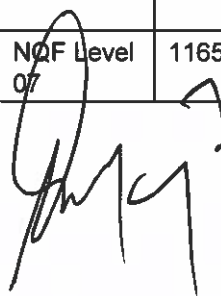
No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Further Education and Training Certificate: Corrections Sciences	NQF Level 04	64389	1032

### SKILLS PROGRAMMES FOR WORKERS (18.1 LEARNERS)

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Conduct Analysis <b>**NB: Offered by public Institutions</b>	-	Offered by public Institutions	10
2	Policy Management, implementation, analysis and development. <b>**NB: Offered by public Institutions</b>	-	Offered by public Institutions	5



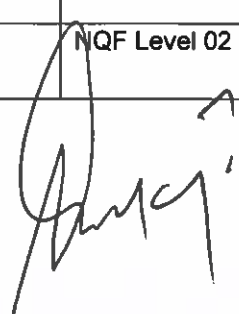
3	Mentoring and Coaching	NQF Level 04	114215	80
4	Advanced driving	NQF Level 05	377201	80
5	Assessor	NQF Level 05	115753	30
6	Executive Management Development Programme <b>**NB: (Offered by public Institutions)</b>	NQF Level 7 / 8	60515	40
7	Advanced Management Development Programme <b>**NB: (Offered by public Institutions)</b>	NQF Level 7 / 8	60514	40
8	Firearm instructors; Supervise shooting exercises & Supervise firearm training	NQF Level 04-05	123516 & 123520	50
9	Demonstrate tactical proficiency with a self-loading rifle or carbine	NQF Level 04	123518	50
10	Strategic Sourcing (Initial Assessment, Development, <b>**NB: (Offered by public Institutions)</b>	-	Offered by public Institutions	13
11	Legal opinion writing <b>**NB: (Offered by public Institutions)</b>	-	Offered by public Institutions	5
12	Business Report Writing <b>**NB: (Offered by public Institutions)</b>	-	(Offered by public Institutions)	30
13	Administer contracts for goods, works and services in the public sector	NQF Level 05	377896	6
14	Lay out pages for publication	NQF Level 05	120214	3
15	Conduct a disciplinary hearing	NQF Level 05	255514	3
16	Facilitate learning using a variety of given methodologies and Conduct outcomes-based assessment	NQF Level 05	117871, 115753	40
17	Conduct moderation of outcomes-based assessments	NQF Level 06	115759	40
18	Apply relevant customary law	NQF Level 07	116116	50
19	Apply the basic aspects of insolvency, matrimonial, divorce and personal injury litigation	NQF Level 07	116103	50
20	Apply the aspects of commercial litigation	NQF Level 07	116093	50
21	Fundamentals of effective communication skills in legal practice	NQF Level 06	116108	50
22	Apply relevant South African law with due consideration to the values of the Constitution	NQF Level 07	116112	50
23	Develop, support and promote RPL practices	NQF Level 07	116587	50



24	Perform everyday communicative tasks using South African Sign Language	NQF Level 04	115079	200
25	Explain the application of the Promotion of Access to Information Act, 2 of 2002 and the Electronic Transactions and Communications Act, 25 of 2002, in a business environment	NQF Level 04	243225	40
26	Apply visionary leadership to develop strategy & Demonstrate an understanding of the Public Finance Management Act (PMFA) and related Treasury Regulations	NQF Level 05	120311, 377913	72
27	Occupational Health and Safety in the Workplace (Offered by HWSETA accredited providers)	NQF Level 02	HW/SP/140920	100
28	Give evidence in court	NQF Level 03	244182	19
29	Manage the tender procurement process	NQF Level 06	243112	40
30	Administer contracts for goods, works and services in the public sector	NQF Level 05	377896	7
31	Conduct a continuous risk assessment in a workplace	NQF Level 03	120330	50
32	Interpret Financial Statements and Budgeting	NQF Level 04	242810, 117156	15
33	Maintain professional sound engineering Equipment	NQF Level 04	114555	5
34	Apply the principles and theories of public management	NQF Level 07	242911	50
35	Contribute to the management of project risk within own field of expertise	NQF Level 04	120374	10
36	Apply principles of dispute management in labour relations	NQF Level 05	119953	50
37	Interpretation of Financial Statements	NQF Level 04	117156	20
38	Mentoring and Coaching	NQF Level 04 -05	117865,117874 & 10294	50
39	National Certificate: Occupationally Directed Education Training and Development Practices	NQF Level 05	15227, 15232,15217, 15218, 252041, 123396	50
40	Skills Programmes 1 - Patrol Officer	NQF Level 03	As per SASSETA skills programme	23

#### SKILLS PROGRAMMES FOR UNEMPLOYED LEARNERS (18.2 LEARNERS)

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Community Policing <b>**NB: Offered by CHE Accredited Institutions</b>	-	Offered by CHE Accredited Institutions	Up to 300
2	Crime Prevention <b>**NB: Offered by CHE Accredited Institutions</b>	-	Offered by CHE Accredited Institutions	Up to 300
3	Drive a tractor	NQF Level 02	116820	145



4	Animal Production Implement integrated farm layout and site selection & Manage the quality of the harvesting of animal products	NQF Level 04	116309& 116307	30
5	Plant Production Apply effective and responsible integrated pest, disease and weed control & Develop a harvesting plan for the specific agricultural crop	NQF Level 04	116301 & 116297	30
6	Develop community participation through active citizenship	NQF Level 03	264441	30
7	Demonstrate understanding of the process of community development	NQF Level 04	264979	30
8	Demonstrate knowledge of the water treatment process	NQF Level 02	246450	30
9	Apply a range of project management tools and techniques	NQF Level 04	120385	30
10	Skills Programmes 2 - (Access Control) and Skills Programme 3 - (Asset and Reaction Officer)	NQF Level 03	As per SASSETA skills programme	150
11	Explain the requirement of safeguarding a national key point	NQF Level 04	246693	33

#### ARTISAN TRAINING

**NB: Only Public TVET Colleges to apply**

No.	Programme Name	No. of Learners	18.1 (Employed) 18.2 (Unemployed)
1	Diesel Mechanic Artisan Development	10	18.2
2	Electricians	41	18.1
3	Electronics	5	18.1
4	Electronics Equipment Mechanics	5	18.1
5	Fitters and Turner	18	18.1
6	Plumbing	15	18.1
7	Shipwrights	2	18.1
8	Printer	2	18.1
9	Automotive Repair & Maintenance-Petrol	50	18.1
10	Automotive Repair & Maintenance-Diesel	50	18.1

Incomplete (material information not provided) and late applications would be summarily disqualified without recourse.

Please refer to the SASSETA website for the relevant annexures on [www.sasseta.org.za](http://www.sasseta.org.za) or call the SASSETA Call Centre on 011 087 5555 for assistance in obtaining or completing application forms.

Applications should be hand delivered or couriered to SASSETA, Building 2 Waterfall Corporate Campus, 74 Waterfall Drive, Midrand on or before the closing date. All Queries to be sent to the SASSETA DG mailbox; [dq@sasseta.org.za](mailto:dq@sasseta.org.za).

DG 1<sup>st</sup> Funding Window 2020/2021 SASSETA

