



**DISCRETIONARY GRANT**  
**1<sup>st</sup> FUNDING WINDOW 2020/2021**

**PRIVATE SECTOR EMPLOYERS INCLUDING PUBLIC TVET COLLEGES, CET'S CBO'S, NPO'S, NGO'S, COOPERATIVES, TRADE UNIONS**

The Safety and Security Sector Education and Training Authority (SASSETA) invites all private sector employers, including public TVET colleges, Community Education and Training Colleges (CET), CBO's, NPO's, NGO's, Cooperatives and Trade Unions registered and operating in the Safety and Security Sector to submit applications for Discretionary Grants for the 1st funding window for 2020/2021 financial year.

You may apply for Learnerships, Skills Programs and Bursaries subject to the learning programme being part of the SASSETA Scarce & Critical Skills List and hard to fill vacancies as found between pages 39 to 44 of the SASSETA Sector Skills Plan as attached under the Private Sector Employer Banner for Discretionary Grants for example, Paralegal Learnership, General Security Practices Learnership, Specialist Security, Key Cutter Skills program. Facilitator and Assessor Skills Program, National Key Point Skills Program. etc.

You may apply to train your own employees or unemployed youth (between the ages 18-35). Please note that should you apply to train unemployed learners on a Learnership you will be required to absorb/ensure absorption of at least 30% of learners who successfully complete the Learnership into employment.

For Candidacy Placements you may apply to place Candidate Attorneys who have already obtained a LLB Degree. In respect of TVET Placement, Graduate and Internship Placement and University of Technology Placement you may apply to place any student that you will be able to provide the necessary practical training for in relation to their qualification/field of study

No.	Programme Type	Unemployed (18.2) (Number of Spaces available)	Workers (18.1) (Number of Spaces available)
1	Candidate Attorneys	Up to 200	N/A
2	Graduate and Internship Placement	Up to 200	N/A
3	TVET Graduate Placements	Up to 200	N/A
4	Bursaries	N/A	Up to 150
5	Learnerships	Up to 1900	Up to 500
6	Skills Programmes	Up to 200	Up to 2000
7.	Artisan Training	Up to 12 (As per the below table)	N/A
8.	University of Technology Student Placement	Up to 500	N/A

Artisan Workplace Training (Placements)	
Programme Name	Number of Learners
Potential employers to apply for the Discretionary Grant to host unemployed learners for a period of 18 months for workplace training, for learners who have completed their N3 in the following trades:	12 unemployed learners (18.2)

**1. Electrical Engineering: - 07 learners**

**2. Civil Engineering: - 05 Learners**

**NB: Applicant/s must be employers in the environment of Electrical Engineering and Civil Engineering Trades. Potential employers should be compliant on the following: -**

- Workplace approved by the National Artisan Moderation Body (NAMB) or a relevant SETA on the respective trade.
- The workplace should be workmans compensation compliant (COID)
- Valid Tax Clearance
- The workplace must have suitably qualified mentors for the trade in which the relevant work experience component will be provided
- The workplace must be compliant with the relevant legislation applicable to the specific trade including but not limited to the Occupational Health and Safety Act. Evidence required:
  - Health and Safety Compliance Certificate
  - Maintenance and issuing of prescribed work experience record (Logbook)
  - The workplace should have the ability to cover the entire scope and duration of the workplace component
  - The workplace should have all required tools and equipment available to cover the scope of the workplace component of the trade/s

**NB: Applicant/s must be located in and around the Greater Sedibeng Area in Gauteng.**

**NB: Important Notes**

**Programmes applied for must meet the following criteria:**

- Private sector employers, including public TVET colleges, Community Education and Training Colleges (CET), CBO's, NPO's, NGO's, Cooperatives and Trade Unions must complete **separate application for EACH programme applying for.**
- Applications must be placed in an envelope and marked as follows DISCRETIONARY GRANT 2020/2021 First (1st) Funding Window
- The envelope should specify the name of the LEARNING PROGRAM under which the application is being made. (e.g. General security practices/ learnership unemployed)
- Must be duly registered /approved/accredited with relevant authorities
- If approved, training must commence no later than 31 July 2020

**COMPULSORY APPLICATION AND SUPPORTING REQUIREMENTS:**

The below required documents must be included in EACH application.

1. It is compulsory that all applicants comply with the SASSETA Discretionary Grant Policy Version 8 when applying.
2. Private sector employers must be registered under SASSETA, paying levies to SASSETA or exempt from levies and must have submitted their Workplace Skills Plan to SASSETA on or before 31 May 2019. Employers (employing less than 50 employees) and new companies to complete the prescribed SASSETA Pivotal Plan Template as located on the SASSETA website
3. A commissioner of oath certified copies of the Tax clearance certificate/ certificate of good standing issued by SARS with a one- time pin for both employers and preferred providers, COIDA (where applicable) and BBBEE Certificates and further that the certified stamp is not older than 6 months from the date they were certified. Tax Clearance and BBBEE must be for both employers and their preferred providers, where applicable.

4. Company registrations documents (CIPC) for employers or other relevant registration documents for NGOs, (CET), CBO's, NPO's, Cooperatives and Trade Unions Registration.
5. Skills Development Levy Number / Proof of registration for levies under SETA 19 / Proof of Exemption by SARS for employers only.
6. Valid PSIRA registration (applicable only to the Private Security Sub Sector applicants) or Law Society registration (applicable only to the Legal Sub Sector applicants) or relevant other professional Body Registration documents for both employers and preferred providers
7. Valid COID Certificate or relevant insurance for any employer.
8. Certified Proof of accreditation, program approval, assessors and moderator's registration for all programmes applied for. Should the employer be partnering with a preferred provider then the preferred training provider's proof of accreditation must be attached. The letter of accreditation from the relevant quality assurance body must be attached. Reports from SETA IT systems will not be accepted.
9. Applicants must ensure that they record the details of each application on the register of applications with the name of their company in the designated column. Applicants making use of courier services must ensure that the courier company does this on their behalf.

## UNEMPLOYED LEARNERS APPLYING FOR BURSARIES

### 150 Spaces are available

Unemployed youth must be studying at Public Training Institutions (Universities, Universities of Technology and TVET Colleges. Applicants must complete the unemployed bursary application form following the below guidelines:

1. Complete in block letters
2. Ensure that the form is duly signed
3. Attach ALL Of the following documents REQUIRED
  - 3.1 Certified copy of ID (not older than 6 months)
  - 3.2 Certified copy of Matric Certificate or statement of results (not older than 6 months)
  - 3.3 Proof of Registration/ Acceptance letter
  - 3.4 Attach certified ID copies and payslip of parents
  - 3.5 Attach an affidavit if parents are unemployed or self-employed
4. You may apply for any learning programme that is part of the SASSETA Scarce & Critical Skills List and hard to fill vacancies as found between pages 39 to 44 of the SASSETA Sector Skills Plan as attached under the Private Sector Employer Banner for Discretionary Grants e.g. Cyber Crime Investigations

All applications must reach SASSETA on or before **15<sup>th</sup> April 2020 at 12:00 noon**. Incomplete (material information not provided) and Late applications would be summarily disqualified without recourse.

Due to the COVID-19 Lockdown, the closing date has been extended to **1<sup>st</sup> June 2020 at 12:00 noon**. Due consideration will be given to instances where documents may have expired during the period of the lockdown (26<sup>th</sup> March – 30<sup>th</sup> April 2020) and could not be renewed due to the lockdown.

Please refer to the SASSETA website for the relevant annexures on [www.sasseta.org.za](http://www.sasseta.org.za) or call the SASSETA Call Centre on 011 087 5555 for assistance in obtaining or completing application forms. Please ensure that you complete the relevant application form.

Applications should be hand delivered or couriered to SASSETA, Building 2 Waterfall Corporate Campus, 74 Waterfall Drive, Midrand on or before the closing date. All Queries to be sent to the SASSETA DG mailbox; [dg@sasseta.org.za](mailto:dg@sasseta.org.za)

