



DISCRETIONARY GRANT

2ND FUNDING WINDOW 2019/2020

PRIVATE SECTOR EMPLOYERS, PUBLIC TRAINING INSTITUTIONS INCLUDING PUBLIC TVET COLLEGES, CBO'S, NGO'S, COOPERATIVES AND TRADE UNIONS

The Safety and Security Sector Education and Training Authority (SASSETA) invites all private sector employers, public training institutions including public TVET colleges, CBO's, NGO's, Cooperatives and Trade Unions registered and operating in the Safety and Security sector to apply for discretionary grants. These may be for **any programme that is part of the Scarce & Critical Skills List**, for example, Paralegal, GSO, Specialist Security, Traffic Officer etc:

- Candidate Attorneys up to 100
- Learnerships for Workers up to 1,200
- Learnerships for the Unemployed Learners up to 2,000
- Skills Programmes for Workers up to 2, 000
- Skills Programmes for Unemployed Learners up to 1, 000
- Lecturer Development up to 100

Private sector employers must be registered under SASSETA, paying levies to SASSETA or exempt from levies and must have submitted their Workplace Skills Plan/ SASSETA Pivotal Training Plan.

Programmes applied for must meet the following criteria:

- Must be duly registered /approved/accredited with relevant authorities
- **Must address the Critical & Scarce Skills** identified in SASSETA's Sector Skills Plan published in August 2018 or the **National List of Occupations in High Demand: 2018**
- If approved, must commence no later than **31 August 2019**
- Skills Programmes to be completed no later than **31 December 2019**

PUBLIC SECTOR

SASSETA has received and reviewed applications from government departments and other public entities and is inviting duly accredited training providers to submit application to offer the programmes listed below. Training providers should submit a separate application for **EACH** programme applying for.

ARTISAN RELATED LEARNERSHIPS – EMPLOYED LEARNERS (18.1)

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Certificate: Diesel Mechanic	NQF Level 4	21103	20
2	Further Education and Training Certificate: Automotive Repair and Maintenance plus Trade Test	NQF Level 4	78525	40
3	Further Education and Training Certificate: Telecommunication Network Operations (Broadcast Transmitter Operator)	NQF Level 4	59057	20

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
4	Further Education Training Certificate: Diesel Electric and Electric Fitting (Diesel Machanic)	NQF Level 4	66049	4
5	Further Education Training Certificate: Diesel Electric and Electric Fitting (Electrical Fitter)	NQF Level 4	66049	3
6	National Certificate: Automotive Repair and Maintenance	NQF Level 3	78524	20
7	Occupational Certificate: Panel Beater	NQF Level 4	96364	20

LEARNERSHIPS FOR EMPLOYED PERSONS (18.1 LEARNERS)

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Bachelor of Public Administration	NQF Level 7	62151	40
2	Certificate: Office Administration	NQF Level 5	23618	60
3	Further Education and Training Certificate: Information Technology : Technical Support (IT Security)	NQF Level 4	78964	50
4	Family Law Practice Learnership	NQF Level 5	50265	100
5	National Certificate: General Security Practices	NQF Level 3	58577	10
6	National Certificate: Policing	NQF Level 5	50122	300
7	National Certificate: Public Administration	NQF Level 5	50060	20
8	National Certificate: Tactical Road Traffic Operations	NQF Level 5	80046	140
9	National Diploma: Legal Interpreting	NQF Level 5	50023	15
10	National Diploma: Legal Interpreting	NQF Level 5	50023	30
11	National Diploma: Public Administration	NQF Level 7	57827	20
12	Security Management	72636	72636	2

LEARNERSHIPS FOR EMPLOYED PERSONS

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Further Education and Training Certificate: Road Traffic Law Enforcement	NQF Level 4	62289	100
2	National Certificate: Paralegal Practice	NQF Level 5	49597	100
3	Traffic Officer	NQF Level 6	97639	200

LECTURER DEVELOPMENT (FOR PUBLIC TRAINING INSTITUTIONS)

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Assessor	NQF Level 5	115753	20
2	Facilitation	NQF Level 5	117871	20
3	Moderation	NQF Level 6	115759	20

SKILLS PROGRAMMES FOR WORKERS (18.1 LEARNERS)

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Adapting Communicating Styles	NQF Level 2	119454	100
2	Alternative Dispute Resolution	NQF Level 5	119505, 94801	60
3	Basic Fire Fighting	NQF Level 2	12484	100
4	Care for Customers	NQF Level 4	246740	170
5	Computer Literacy	NQF Level 3	113836	10
6	Constitution Training for Senior Managers	NQF Level 5	113810	20
7	Contract Management	NQF Level 5	377896	7
8	Criminal Law And Procedure	NQF Level 6	365239	4
9	Cyber/ Computer Forensic Training	NQF Level 4	243225	40
10	Data Analysis	NQF Level 5	246515, 262538	10
11	Defensive Driving	NQF Level 5	377201	50
12	Diagnose and conduct major repairs on machinery in the textile industry (wet processes)	NQF Level 5	116395	3
13	Dispute Management	NQF Level 5	119953	25
14	Drager Alcotest 9510ZA	NQF Level 4	377226	100
15	Effective Public Speaking, Communication and Presentation Skills	NQF Level 4	242842, 242840	100
16	Emergency Evacuation (drills training)	NQF Level 4	242825	100
17	Examiners of Drivers Licence (Grades B, C & D)	NQF Level 4	377225, 377228, 377227	10
18	Fire Fighting (only HWSETA accredited providers)	NQF Level 2	HW/SP 150248	13
19	First Aid Level 1 (only HWSETA accredited providers)	NQF Level 1	119567	10
20	First Aid Level 2 (only HWSETA accredited providers)	NQF Level 2	HW/SP 12052005	5
21	First Aid Level 2 (only HWSETA accredited providers)	NQF Level 2	119567, 120496	100
22	Food Assistant and Food & Beverages Services (Food Handler)	NQF Level 3	7762, 7799, 7800, 7808, 7811, 7827, 7846, 7766, 7806	30
23	Gender Violence	NQF Level 2	117884	25
24	Hazard Identification & Risk Management	NQF Level 3	120330	50
25	Interpret Financial Statement and Budgeting	NQF Level 4	242810, 117156	15

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
26	Interpret Forensic Science Information and Present in Court	NQF Level 5	242715, 242707	100
27	Investigating and Presiding Officer Training	NQF Level 3	244182	19
28	IT Security	NQF Level 5	93994	
29	Khaedu Skills Programmes (only public providers)	NQF Level 5	15214 / 252026	17
30	Knowledge Management and Transformation (only public providers)	NQF Level 5	115405, 119342	72
31	Labour Relations (Collective Agreements and Bargaining Councils)	NQF Level 5	114273	10
32	Labour Relations Programme for Trade Unions	NQF Level 5	119953, 119950, 114273, 119955	100
33	Loads on Motor Vehicles	NQF Level 4	336639	50
34	Maintain professional sound engineering equipment	NQF Level 4	114555	5
35	Manage the tender procurement process - Fraud 101, Procurement & Tender Fraud	NQF Level 6	243112	40
36	Mentorship Programme	NQF Level 4	114215	10
37	Money Laundering, FICA, RICA and POPI Act)	NQF Level 4	242593	65
38	Occupational Health & Safety		HW/SP 140920	20
39	Offensive Driving	NQF Level 5	377201	50
40	Operate Effectively within specified Control room	NQF Level 4	11513	2
41	Paralegal (Introduction)	NQF Level 5	119508	50
42	Policy Development and Analysis (only public providers)	NQF Level 5	120301, 120307	20
43	Practical application of the principles of legislative drafting	NQF Level 6	365188	20
44	Programme in Legislative Drafting (only public providers)	NQF Level 5	253983	4
45	Provide interventions in gender violence	NQF Level 4	120082	30
46	Public Management	NQF Level 7	242911	50
47	Risk Management	NQF Level 4	120374	10
48	Sheriffs Introductory Course	NQF Level 5	110003, 116608, 252388, 252389, 252390, 252391	100
49	Sign language Skills Programmes	NQF Level 5	115798	200
50	Statistical Research Methods	NQF Level 5	262559, 10061	20
51	Strategic Planning, Intergrated Budgeting	NQF Level 5	120311, 377913	72
52	System Approach to Decision Making	NQF Level 5	252026	100
53	Understanding Forensic Science and Specialised Fields in Forensic (only public providers)	NQF Level 5	242712, 242708	100
54	Understanding Occupational Health & Safety (only HWSETA accredited providers)	NQF Level 5	244288	100
55	Write security reports and take statements	NQF Level 4	11508	100
56	Assistant Management Development Programme (only public providers)	NQF 7 / 8		40

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
57	Executive Management Development Programme (only public providers)	NQF 7 / 8		40

SKILLS PROGRAMMES FOR UNEMPLOYED LEARNERS (18.2 LEARNERS)

No.	Programme Name	NQF Level	SAQA Ref	No. of Learners
1	Apply a range of project management tools and techniques	NQF Level 4	120385	33
2	Demonstrate understanding of the process of community development	NQF Level 4	264979	33
3	Develop community participation through active citizenship	NQF Level 3	264441	33

COMPULSORY APPLICATION AND SUPPORTING REQUIREMENTS:

The below required documents are included in EACH application.

1. It is compulsory that all applicants comply with the SASSETA Discretionary Grant Policy Version 8 when applying
2. Private sector employers, public training institutes including public TVET colleges, CBO's, NGO's, Cooperatives and Trade Unions must complete **ONE Employer** Application that will include all learning programmes applied for.
3. Training Providers must complete **ONE Provider Application** form for each programme they wish to apply for from the above
4. Applications must be placed in an envelope and marked as follows **DG 2ND FUNDING WINDOW 2019/2020**
5. The envelope should specify the name of the LEARNING PROGRAMME under which the application is being made (for training providers)
6. A commissioner of oaths certified the copies and they are not older than three months from the date they were certified.
7. Company registrations documents (CIPC) for both employers and preferred providers
8. Skills Development Levy Number / Proof of registration for levies under SETA 19 / Proof of Exemption by SARS
9. Valid PSIRA registration (applicable only to the Private Security Sub Sector applicants) or Law Society registration (applicable only to the Legal Sub Sector applicants) or relevant other professional Body Registration documents for both employers and preferred providers
10. Valid COID Certificate or relevant insurance for any employer who are applying to take on unemployed learners.
11. Valid Original Tax Clearance Certificate/ Certificate of Good Standing issued by SARS (Original only, no copies will be accepted) for both employers and preferred providers
12. Valid BBBEE Certificate / Affidavit for both employers and preferred providers
13. A detailed budget clearly stipulating the breakdown cost of training per line item to be completed on the application form
14. Employers to complete the prescribed SASSETA Pivotal Plan (Template is on the SASSETA website)
15. Proof of accreditation, program approval, assessors and moderators for all programmes

Please refer to the SASSETA website for the relevant annexures on www.sasseta.org.za or call the SASSETA Call Centre on 011 087 5555 for assistance in obtaining or completing application forms.

Applications should be hand delivered to SASSETA, Riverview Office Park, Janadel Avenue (off Bekker Road) Halfway Gardens, Midrand or posted to SASSETA: P O Box 7612. Halfway House,1685. If sending via the Post Office, it is recommended that registered mail be used and that sufficient time is allowed to ensure delivery before the closing date.

All applications must reach SASSETA on or before June 18, 2019 at 12:00 noon. Late applications will not be considered.

Incomplete (material information provided) and late applications shall be summarily disqualified without recourse.