

Provider registration minimum criteria

**CHECKLIST: PROVIDER REGISTRATION**  
**Minimum requirements for registration**

**Please use the checklist below to make sure you have submitted all the necessary documents with your application.**  
**Please note: Should any documents be absent or your application be incomplete when submitting your application will be returned to you and WILL NOT be captured onto the SASSETA systems.**

**Application form**

Complete original Provider application form as contained in the Accreditation Application Form

**Business Registration Documents**

CK Forms / PSIRA registration (private security providers only)

MoU for the premises / proof of ownership / Lease Agreement

List & MoU for Assessors / Moderators accompanied by a copy of their SASSETA registration letters

Tax Clearance Certificate / Tax Exempt Certificate

**Financial Statements**

Audited Financial Statements / Letter indicating organisation is solvent

**Ownership**

List of facilities and resources for provision

**QMS**

Quality Management System (QMS), or MoU for the use of another providers QMS

Programs specified i.e. Unit Standards Listed / Material listed

Annexure A and B of the Self Evaluation Guide (page        )

Presentation of Submission: Labeled, Indexed, Neat

**Please ensure that you make copies of all documents submitted to SASSETA as well as your application.**

Thank you for checking your application. Please submit this page with your application when re-submitting to SASSETA for registration.

**For any additional information or issues of clarity please contact:**

Mmasello on 011 347 0200

